



Developing a Framework for Accountability

The Project Management Foundation Program is an ongoing and long term commitment to developing the basic task and project management skills your operational staff and project team members need to achieve daily successes.

This is not a program to create project managers, it is a program to increase your organization’s overall project management knowledge and capability.

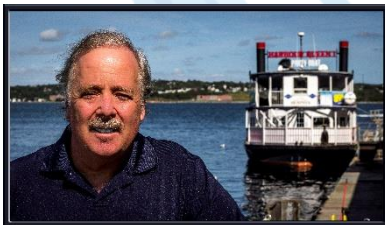
This program follows the Project Management Body of Knowledge (PMBOK ©) international standard, ensuring the learning aligns with your customers and suppliers understanding of projects.

Bren Daniel’s facilitator was full of knowledge and shared personal experiences with us, which made it that much easier to understand the concepts and apply them to our experiences. I would definitely recommend this training to anyone interested in Project Management and would enjoy the opportunity to attend more training. - Leah Messervey, Project E-Merge, Nova Scotia Government

Your Team Learns

- How to get involved in project initiation
- Effective planning techniques
- Team building methods that work
- Monitoring basics without micro-management
- Taking risks, in a managed way

This program is conducted on-site at your location with your team. This ensures that in-class we discuss and practice those concepts and methods specific to your organizational challenges, not just theory.



Daniel Fay, PMP, PMI-PBA has trained over 6000 managers worldwide in Project Management and Leadership Concepts.

Who Needs to Attend

The Program is designed for your team members who are actively involved in project activities, and require a framework for their activities. including:

- Junior project managers
- Project team members
- Systems, business, and requirements analysts
- Operational staff supporting projects

Program Roadmap to Success

The Program is twelve half-day learning modules, ideally conducted on a monthly basis

Session 1 - Project Management Framework

Discuss how projects are selected and the importance of projects in your organization

Session 2 - Integration Management

Get a better understanding on how a project/task integrates with other projects and operations

Session 3 - Scope Management

Develop techniques for clarifying the task, and why it is so important

Session 4 - Time Management

Revisit estimating methods and ways to monitor the deliverables of others working on the project

Session 5 - Cost Management

Create an environment that promotes cost efficiency

Session 6 - Risk Management

Visit the concepts and attitudes to get the job done, while managing the uncertainties

Session 7 - Team Management

Discuss some proven techniques for creating an interdependent team environment

Session 8 - Procurement Management

Develop methods for teaming with outside resources and suppliers to get the best project value

Session 9 - Quality Management

Define project quality/performance success, get the team aligned especially on smaller tasks

Session 10 - Stakeholder Management

Understand who has influence, an interest, and support for your organization’s projects

Session 11 - Transition to Operations

Once a project ends, the real work starts. Discuss how projects evolve into operational responsibility.

Session 12 - Business Analysis Basics

As a project ends, the business case needs to be proven. Understand the role of a PM as a business analyst

This program is eligible for Professional Development Units (PDUs) credits towards participants Project Management (CAPM© and PMP©) certifications

